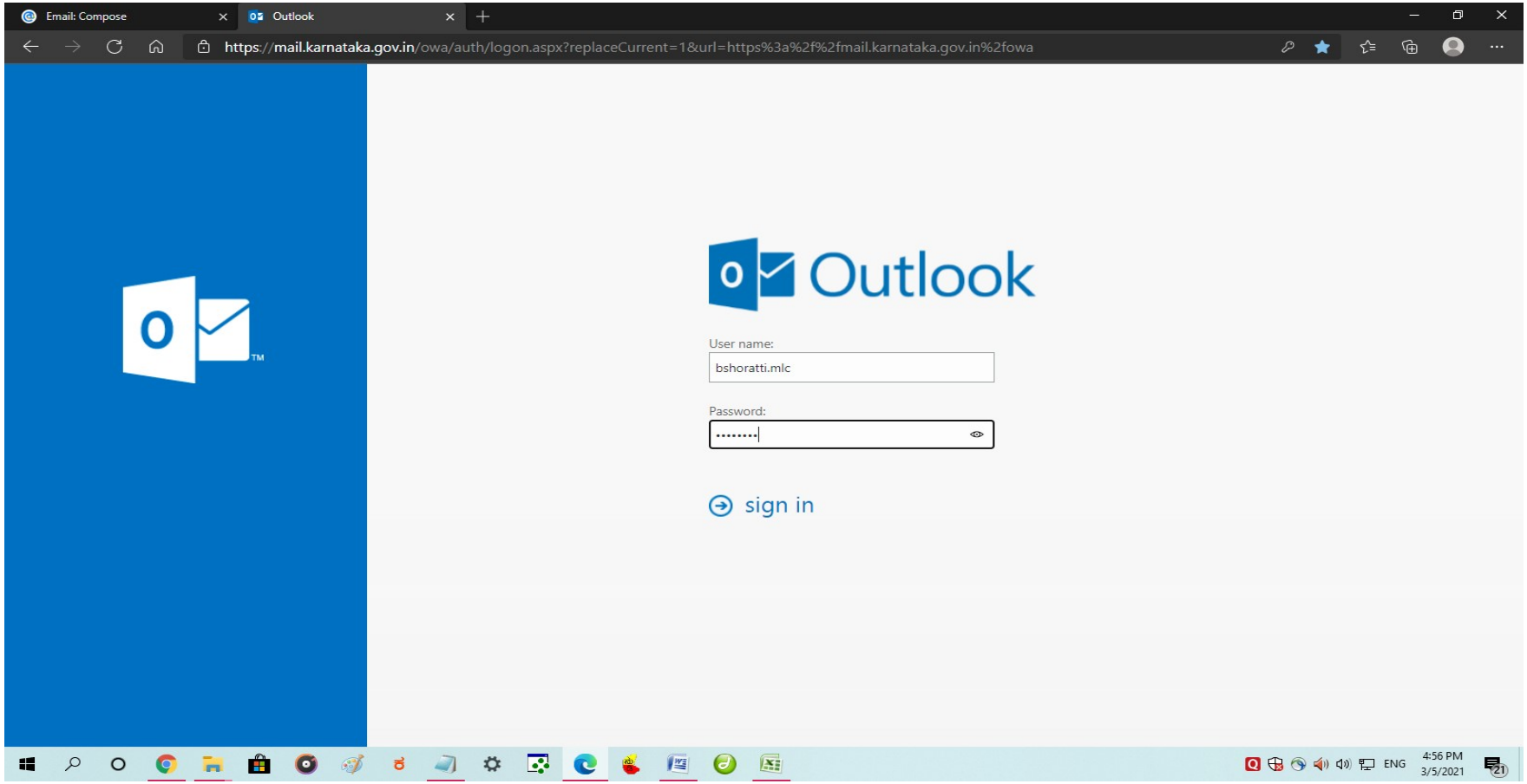
User Manual for MLC's e-mail activation



Step 1: Type **https://mail.karnataka.gov.in/** in the address bar of Web Browser and Press Enter Button.

Step 2: It will be directed to Outlook home Page (Shown Above) where respective User name & Password given to Members have to be entered & after entering it correctly click on **Sign in**.

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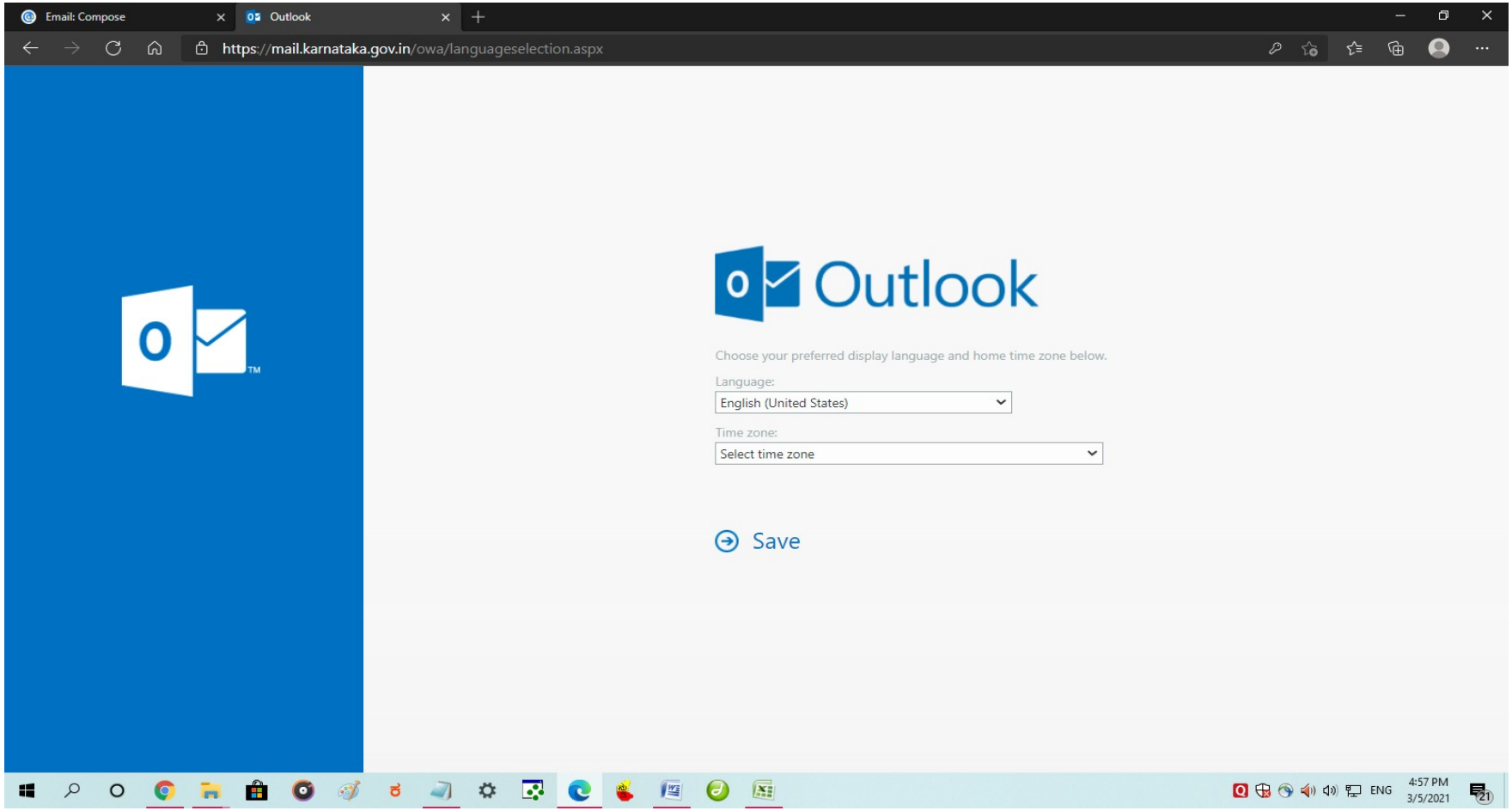

Step 3: This will be directed to a page where Preferred Language & Time Zone have to be selected.

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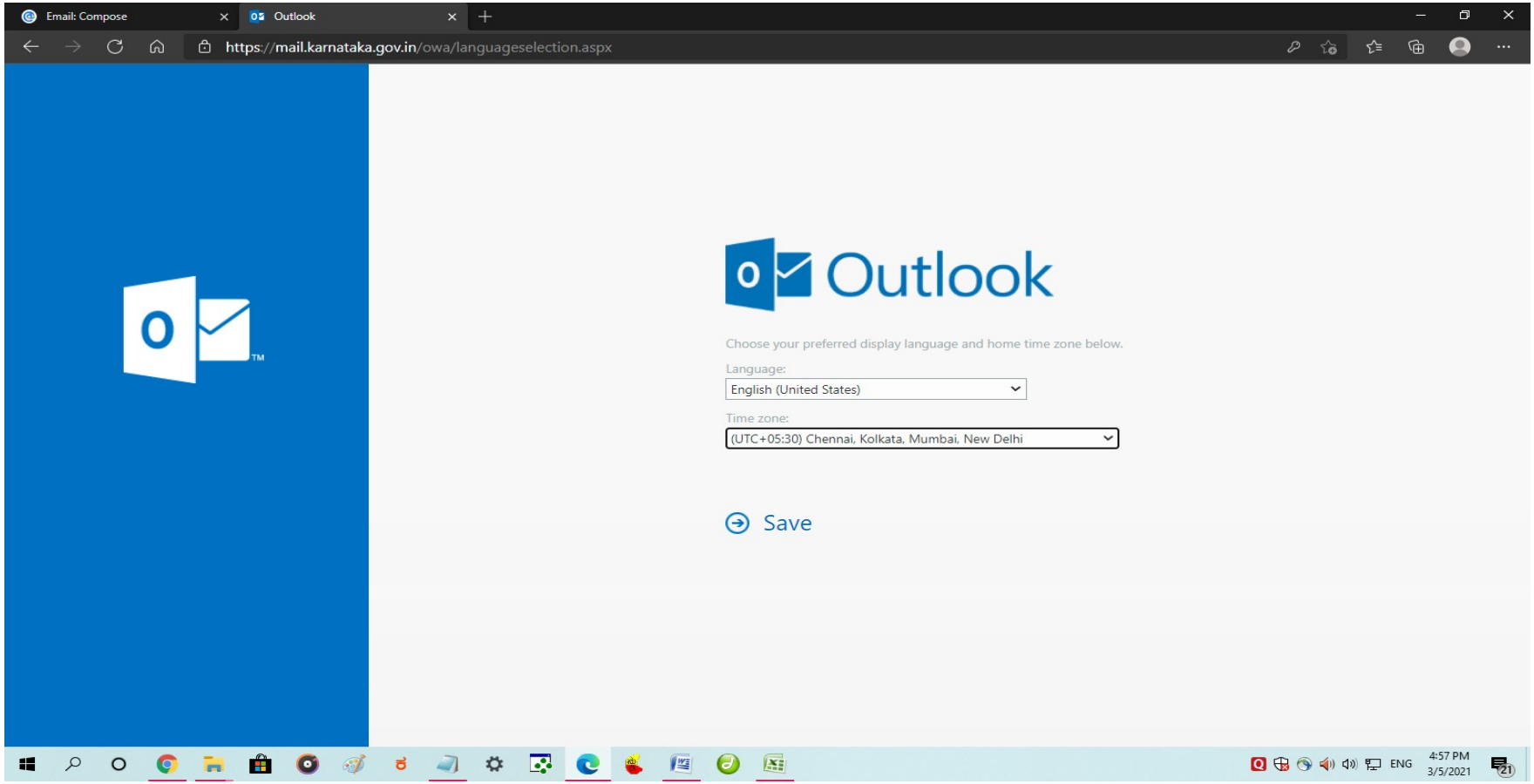

Step 4: After selecting the desired Language & Time Zone (Shown Above), click on Save Button.

Step 5: Official mail ID is ready to use. Members Details are to be updated along with Password if required & a note of this has to be maintained by Members or their PA's. Passwords should not be shared with or disclosed to any other person.

*Any information or Queries regarding this,

Please Contact: **Mohan Kumar H M (System Analyst), Room No- 153, Contact No- 9060775044/080-22257955.**